# Review Activities

# Chapter 2: Avoiding the New-Job Blues

For each chapter in Job Savvy, students have received **Workbook Activities** and margin activities with **Activities Supplements**. Students have direct access to these activities in the print and ebook workbook. As instructors, you may choose to assign the following **Review Activities** to help students review the content they have learned and practiced, and to evaluate student comprehension.

First impressions last a long time. So the first day on a job is important to the new worker. Yet, because of nervousness and inexperience, new workers often make mistakes that cause real problems.

Remember your first day on a new job—tossing and turning in bed the night before, asking someone if you looked okay as you prepared to leave the house, looking for a parking place, hoping you wouldn’t be late . . . All this and more awaits your students on their first days on the job.

Although I can't reserve your students a parking space right in front of the building, together we can offer them some information to help prevent embarrassing first-day moments. We'll also cover information on payroll deductions the government requires and various fringe benefits employers offer. Many new workers have no knowledge of payroll deductions, so their first checks can be great disappointments.

## Review Activity: Guest Speaker

Contact an Human Resources (HR) specialist, a state or private employment agent, or a company trainer who is willing to speak to your class concerning the first day on the job. Encourage better student listening by asking the group to submit questions for the speaker to answer.

## Review Activity: Reference Groups

Divide the class into groups of three or four. Assign a different topic to each group. Suggested topics include withholding taxes, pay information, benefits and policies, paid time off, required benefits, voluntary deductions, and employee services.

Have the groups collect information on their topics and present what they’ve gathered to the entire group. Refer to the information in *Job Savvy* on the particular topics. In addition, you might want to compile a file of information on each subject for the groups to reference.

It’s important for students to understand this information before they can give presentations. You may want to discuss this over a period of time rather than in one session. After you present each topic, allow time for questions and answers.

## Review Activity: Tally-Ho

This activity will help students review benefits and understand why not all workers want the same benefits. Use the information in the exercise “Benefits and Deductions You Want” (page 33) in *Job Savvy* to develop a tally chart showing the group’s choices. Have students communicate why they chose the benefits they chose.

Note: Several some benefit subjects in this chapter could be sensitive or private issues, so it is recommended that you inform students to only share that information they are comfortable sharing.